Project Name
Risk Log
Updated: Xx/xx/xx

Risk Type: B=Business, T=Technical, TC=Triple Constraints, O=Other
Tasks: Is the project schedule task number(s) impacted by the risk
Risk Response Type: AV=Avoidance T=Transfer M=Mitigate AC=Acceptance

REF NO.	Risk Description	Impact	Probability	Risk Type	Owner Name	Open Date	Target Date	Task No.	Risk Response Type	Risk Response
1.	**Delays in Installing Tech Environment:** Delays in installing the environment will have a significant impact on three ongoing projects				Name	dd/mm/yy	Xx/xx/xx	34		• Closely managing contract with installation firm • Utilising additional vendor resources as a backup if necessary • Exploring vendor environment as an option if delays are significant
2.										•

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Note: keep records in sequential order

										CLOSED
REF NO.	Risk Description	Impact	Probability	Risk Type	Owner Name	Open Date	Closed Date	Task No.	Risk Response Type	Result
3.	**Delays in Installing Tech Environment:** Delays in installing the environment will have a significant impact on three ongoing projects				Name	Dd/mm/yy	Xx/xx/xx	34		• Closely managing contract with installation firm • Utilising additional vendor resources as a backup if necessary • Exploring vendor environment as an option if delays are significant
4.										•